

Troop Campout & Activities Planning Form

Adult in charge of planning: _____

Campout/Activity: _____

Location: _____

Date(s): _____

** Reserve campground, register as needed (4 weeks in advance): _____

** Submit activity registrations as needed (Camporees, council activities, etc.): _____

** Local or national tour permit, if needed (2 weeks and 1 month in advance respectively): _____

** Verify 2-deep leadership (10 days in advance): _____

** Transportation of Scouts, if needed (10 days in advance): _____

** Coordinate transportation of troop trailer, if needed (10 days in advance): _____

** Special Equipment Needed: _____

** Logistics to communicate to troop:

Location leaving from: _____

Leaving day, date, & time : _____

Returning day, date, & time: _____

Returning to (usually take them home): _____

Cost per person: _____

Special items to bring, other reminders: _____

** Information forwarded for distribution to troop (5 days in advance)

