## **Troop Campout & Activities Planning Form**

Adult in charge of planning:
Campout/Activity:
Location:
Date(s):
\/ <del></del>
Reserve campground, register as needed (4 weeks in advance):
Submit activity registrations as needed (Camporees, council activities, etc.):
Local or national tour permit, if needed (2 weeks and 1 month in advance respectively): _
Verify 2-deep leadership (10 days in advance):
Transportation of Scouts, if needed (10 days in advance):
Coordinate transportation of troop trailer, if needed (10 days in advance):
Special Equipment Needed:
Logistics to communicate to troop:
Location leaving from:
Leaving day, date, & time:
Returning day, date, & time:
Returning to (usually take them home):
Cost per person:
Special items to bring, other reminders:

Information forwarded for distribution to troop (5 days in advance)

## **Participation Report**

(provide to Outdoor/Activities Coordinator 1 week or less after event)

Location: Date(s):  amount = " nights (campouts), " hours (service credit), " events (fundraising/other)  Scouts  amount  Adults  amount	Campout/Activity:			
amount = " nights (campouts), " hours (service credit), " events (fundraising/other)	Date(s):			
Scouts amount Adults amount	amount = " nights (campouts)	, ·· hours (se	rvice credit), even	its (fundraising/other)
	Scouts	amount	Adults	amount
			-	
			-	
			-	